



Jeff Metoxen Award

I. Policy

It is the policy of the National Tribal Gaming Commissioners & Regulators (NTGCR) to recognize and show appreciation for persons or organizations who have made important contributions and who have demonstrated their commitment to the Indian gaming regulatory industry; those submitting a nomination must demonstrate and provide support for the nomination showing how the nominee has or is working to achieve the goals of the NTGCR.

II. Purpose

The purpose of this policy is to provide the NTGCR Board of Directors (Board) with the structure under which nominations may be made and for determining recipients of the Award.

III. Scope

For the nominations process, this policy applies to all NTGCR member tribes in good standing, and members of the Board; Associate Members may not submit nominations.

Any person or organization, current or past Member or Associate member of the NTGCR, are eligible to be nominated for and receive the award.

IV. Responsibilities

The NTGCR Executive Director is responsible for receiving, collecting, and distributing nominations to the Nominations Committee. The Nominations Committee will review each nomination to meet qualifications and submit the accepted nominations to the Board. The Board will select the winner from those nominations received by the Nominations Committee.

V. Administration

A. Nominations

1. Nominations must be submitted via the NTGCR nomination form and may only be accepted if submitted by:
 - a. A member of the NTGCR Board of Directors; or
 - b. The Delegate/Alternate of a member tribe.
 - c. The highest elected tribal government official (e.g. Chief, Chairman, Governor) of the member tribe.

2. Nominations must be submitted in accordance with this policy and must be received by April 30 of each year to be considered for the following fall conference.

B. Selection

1. The Chair of the Nominations Committee or the Executive Director will distribute the nominations received from verified members within three (3) weeks of the nominations deadline.
2. No later than thirty- (30) days after the nominations have been distributed, the Board will meet to discuss the nominations and select the recipient.
3. If a Board member is nominated, he/she must recuse themselves and will not be allowed to participate in the discussions or voting on the recipient.
4. The following will occur in executive session:
 - a. Each nomination will be read by the Chair of the Nominations Committee and or designee.
 - b. A Board member may make a recommendation for one nominee/recipient only, and each recommendation will be discussed.
5. The Board will vote on the recipient in regular session via ballot for final decision.

C. Awards Ceremony

1. The Executive Director will work with the Conference Committee to arrange for the presentation of the award at each fall conference.
2. The Executive Director will work with Communications Coordinator to advertise the ceremony arrangements as well as on any other communication concerning the award.

D. Travel

1. In the case of financial hardship The NTGCR may assist and/or reimburse up to \$1,500.00 in travel expenses to the fall conference. This expense shall be included in the NTGCR's annual budget.
2. Registration to the fall conference shall be waived for the recipient.

VI. Document Approval

Name	Title	Signature	Date
Jamie Hummingbird	Chairman		21 JUNE 2018

VII. Revision History

Date	Revision No.	Change(s)	Reference Sections